

Good Morning!
Welcome to
Annual Report
and School Readiness
Reporting Training!



Today's Agenda

- Introduction
- Overview of Forms
- Review of Guidelines
- Introduction to the Web-based System
- AR 1 Financial
- AR 2 Demographic
- AR 3 Narrative
- SR 1 Demographic
- SR 2 Narrative
- Review and Wrap-Up



Materials Provided

- User Access Instructions
- Guidelines
- Appendices
- Hard Copies of All Forms
- Copy of PowerPoint Slides
- End of Training Survey



Goals of This Training

- Orient users to the new forms
- Demonstrate for users the Web-based data entry system
- Review the revised Guidelines
- Answer questions about reporting
- *Other Participant Goals?*



Many ***exciting*** changes this year...



An Overview of Updated Forms, Including Names

New Form	<i>Old Name</i>	Description
AR-1 Financial	Part 2, Appendix B	Revenue and Expenditure Summary
AR-2 Demographic	Part 2, Appendix C	County Result/Service Worksheet
AR-3 Narrative	Part 1, Appendix B	Narrative Evaluation Summary
SR-1 School Readiness Demographic	Part 4, Appendix A	School Readiness Program Result/Service Worksheet
SR-2 School Readiness Narrative	Part 4, Appendix E	County School Readiness Evaluation Update

Guideline Updates

The Annual Report and School Readiness Guidelines and Annual Report and School Readiness Appendices have been reformatted and streamlined to enhance clarity and ease of use.

Changes Include:

- Description of Form Name Changes
- Changes to the Content of Forms
- Web-based Reporting Enhancements
- Technical Assistance Contacts
- Deadlines

Located at

<http://www.first5eval.com/reporting0708.htm>



Web-based Forms

- First 5 California will now collect Annual Report, School Readiness and Power of Preschool evaluation data related to the Annual Report through Web-based forms
- Access the system from <http://www.first5eval.com/reportingtools.htm>



The Data We Collect

- Fiscal and Service Data
 - Improved Family Functioning (Family Support, Education and Services)
 - Improved Child Development (Child Development Services)
 - Improved Health (Health and Education Services)
 - Improved Systems of Care
- Local Evaluation Data/Reports



Information Types

Descriptive Data (Service Data)	How much is being spent? Who is being served? How many are being served? By whom?
Outcome Data (County and Program Specific Results)	Counties report local results to First 5 California
In Depth Research and Evaluation Studies (Comparative, Longitudinal, Cost/Benefit)	Overall impact and return on specific initiatives, programs, strategies, and/or populations

How First 5 California Uses County Data

- Annual Report
- Advocacy
- Policy Development
- Demonstration of Program Benefits



Deadline to Report Your County's Data

All forms are due to First 5
California by **11:59 PM on
November 1, 2008**



Technical Assistance Contacts

- The Institute for Social Research (ISR) at California State University, Sacramento is the point of contact for all technical assistance questions.
- ISR can be reached at:
 - 1-800-311-4905
 - isr-02@csus.edu



And Introducing Our New Web-based Forms...



Web-based Reporting Overview

- Access – County ED must grant user access via e-mail to evaluation@ccfc.ca.gov
- Use “Save” button early and often
- Navigate screens using “Next,” “Back,” and “Home” buttons



Web-based Reporting Overview, cont.

- Use the “Tab” button when moving from data entry field to data entry field
- Keep your user ID and password in a safe place where it can be readily available
- ISR is your main point of technical support and can be reached at:
 - 1-800-311-4905
 - isr-02@csus.edu



Step-by-Step Review of Our New and Improved Forms...



In Closing...

- *Any further questions or discussion? Review day's goals and any parking lot or other questions*
- Continued support to your data reporting is available
 - Call ISR at 1-800-311-4905 or e-mail isr-02@csus.edu
 - “GoToMeetings” scheduled for August (dates and times are available at www.first5eval.com/reportingtools.htm)
 - Technical Assistance Conference Calls hosted monthly by First 5 California (dates, times and call-in information available at www.first5eval.com)
- Complete your data entry and submit by November 1



Evaluation of this Training Session

- Please complete the training evaluation form (in your binder)
- Leave form face down at your seat and we will collect



THANK YOU & GOODNIGHT!

